

BUDGET & FINANCE COMMITTEE MINUTES

September 6, 2022

Chairwoman May called the regular meeting of the Budget & Finance Committee to order at 6:30 pm.
Members present: Mayor Peterson, Scott Danielson, Corine Hughes, Jodi May and Justin York
Staff present: Chief Hollinger & Atty. Dave Kurlinkus
Also present: Dave Winters

Motion by Mr. York, second by Mr. Danielson, to waive the reading of and approve the minutes of August 16, 2022. All ayes. Motion approved 3-0.

PUBLIC COMMENT

None.

SPECIAL WARRANT CONSIDERATIONS

None.

RECOMMENDATION OF PAYMENT

Bills were reviewed and recommended for approval in the amount of \$146,229.88.

MAYOR PETERSON

Mayor Peterson discussed the July financial statement with the Committee and stated that the pool is currently operating in a positive number. Mayor Peterson said that he wants to take a look at this a little bit more, but that we had a good summer and that he received numerous compliments about the locker rooms.

VILLAGE TREASURER, CORINE HUGHES

Ms. Hughes stated that she has enough money to cover the bills and payroll this week.

Ms. Hughes advised the Committee that Siepert & Co. inquired why the Village's year to date doesn't match the month to date statements. Ms. Hughes explained that the Village operates on an accrual basis and suggested that the Village stamp our statements as "draft" statements in the future. Ms. Hughes said that she wanted to run this by the Committee and make sure that they were okay with her doing this.

Ms. Hughes stated that she is also looking into other utility billing options for the Village. Ms. Hughes explained that Payment Service Network (PSN) is having some issues with payments properly uploading to the Village. Ms. Hughes said that Civic Systems has created a program that won't require daily uploads like PSN does. Ms. Hughes stated that she is waiting for a price from Civic Systems and that she hopes to have more information before the next meeting.

Ms. Hughes added that Illinois Bank & Trust requested to meet with her. They provided information regarding credit cards with cash back, electronic payments and virtual credit card options. Ms. Hughes added that the Village has \$1,100 sitting in Illinois Bank & Trust accounts and that she would like to close those accounts.

JODI MAY, CHAIRWOMAN

Ms. May stated that the purchase requisition for Civic Systems for in-person training and process review for utility billing in the amount of \$2,400 is up for approval at the Village Board meeting later in the evening. Ms. Hughes said that this training would be for the Assistant Water Clerk and Village Collector. Ms. Hughes added that the Village will be changing staff so this is the perfect time to complete the training. The Committee was okay with this.

JUSTIN YORK, TRUSTEE

None.

SCOTT DANIELSON, TRUSTEE

None.

ANY OTHER BUSINESS ALLOWED BY LAW

None.

ADJOURN

Motion by Mr. York, second by Mr. Danielson to adjourn at 6:55 pm.

Respectfully submitted,

Christina Stewart
Village Clerk